

**Subject:** FW: Read our new Quality Pānui update for November 2023  
**Date:** Monday, 13 November 2023 at 9:12:54 AM New Zealand Daylight Time  
**From:** Michelle Te Kira  
**To:** Carole Unkovich | PMAANZ Admin

Quality Pānui – November 2023



Welcome to the November Quality Pānui!

This month we would like to highlight:

- rebranding our newsletters
- new Smartsheet guide
- accessible toilets
- World AMR Awareness week
- finding your list of sheets



## Re-designing our newsletter

The Quality Programmes Team have re-designed the Quality newsletter!

We changed the look and feel of it, and most importantly, we have re-named it, '**Quality Pānui**'. The Assessor newsletter has also been changed to, '**Assessor Pānui**'.

'Pānui' has many different meanings, but it is commonly used in reference to a newsletter, or an update.

We believe that learning and using te reo Māori fosters the importance of our indigenous language.

Wherever you are in your te reo journey, we hope that this adds a new term to your vocabulary and inspires you to continue learning.



## New Smartsheet guide

As you are aware, there have been several updates to the

As you are aware, there have been several updates to the Smartsheet platform since the old 'how to' guide was created, so the lengthy document has now been retired.

The new [Smartsheet user guide](#) contains bite-sized instructions that are modern and easy to follow.

You can find the brand new guide in the [resources section](#) of our website.



## Accessible toilets

The Foundation Standard sets the quality standard for general practices and determines the requirements for Foundation Standard certification.

Although there are several evidence requirements for [indicator 13.4](#), we are focussing solely on the accessible toilet in this section.

The law requires that all new builds and renovated builds since the Building Act of 2004 need to have accessible toilets but not those build prior to this date. However, another piece of legislation, the Human Rights Act 1993 is aimed at giving all people equal opportunities and preventing unfair treatment on the basis of irrelevant personal characteristics.

This is an example of where legislation for general practice does not provide a good fit and the Foundation Standard fills the gap by determining an accessible toilet for general practices is a necessary requirement.

If practices do not host an accessible toilet, it is the College's expectation that they will have explored/are exploring the possibility of installing one. In the rare circumstance where this is problematic, practices can submit an exemption form to the College which will be considered on a case-by-case scenario.

If a short-term exemption is required, for example, a practice is in a temporary site, practices should include on the [exemption form](#), their circumstances, the measures taken to mitigate the lack of an accessible toilet and what their plans are for installing one.

Please [click here](#) to view the resource.

## World Antimicrobial Resistance (AMR) Awareness Week

World Antimicrobial Resistance Awareness (AMR) Week runs from 18 – 24 November.

The New Zealand Antimicrobial Stewardship and Infection Pharmacist Expert Group have developed some [resources](#) that can be used in practices and on social media.

He Ako Hiringa has also produced a [free CQI toolkit](#) which focuses on antimicrobial stewardship. The toolkit includes templates and examples, along with support to guide practices through a quality improvement model.



It's always beneficial to keep up with important issues that have a growing impact on New Zealand, so we encourage you to visit the two sites.

You can also find links to resources on antimicrobial stewardship in the guidance section of [Foundation Standard criteria 12.1](#).

## Finding your list of sheets

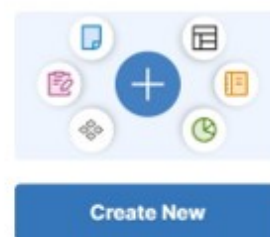
Did you know that Smartsheet can show you a list of all the sheets and dashboards that you have access to?

When you open Smartsheet you are only shown the pages you have most recently visited.

All you need to do is click on the folder symbol in the black vertical menu to the left of your page and it will drop down to display your list.



### Suggested for you



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