



SITUATION VACANT

KAIPARA MEDICAL CENTRE - PRACTICE MANAGER & LEADER

- Exciting leadership role
- Drive a work culture where people strive for success and personal growth
- Benefits of small, rural township on Auckland city's doorstep

The Kaipara Medical Centre is a busy practice in the main street of rural Helensville, a 40-minute off-peak drive from central Auckland.

We have a full complement of seven GPs with 11 other nursing, administration and support staff.

Northwest Auckland is growing rapidly and as such the needs of our practice are changing.

We are seeking an experienced leader to take our team of dedicated staff on a journey of growth and positive change.

You will utilise your management and leadership skills and with the support of the Kaipara Medical Centre Board will work towards our strategic goals to:

- Improve the health outcomes for the South Kaipara community.
- Be recognised as a centre of excellence for rural health care.
- Ensure the Kaipara Medical Centre is a financially sustainable business.

To be successful in this role you will need:

- Proven team leadership skills and a clear understanding of the function of leadership.
- Experience spearheading and facilitating change.
- Experience leading teams of people and creating a work culture where people strive for success and personal growth.
- A sound knowledge of HR practice and NZ employment law.
- A demonstrated ability to create and implement systems and processes to enhance efficiency and effectiveness.
- An understanding of health service delivery, patient care and follow-up systems.
- A thorough knowledge of the best medical practice management.
- An understanding of the importance of information technology and systems.
- An understanding and respect for the practices, values and beliefs that uplift Māori health, and the health of other ethnic minorities.



- Extensive communications skills and the ability to relate to both internal and external audiences including others in the health sector.
- The confidence and knowledge to leverage business opportunities to ensure the Centre's financial sustainability.

You must have the right to live and work in New Zealand to apply for this job.

Applications close 5pm, Friday 22 March.

A full job description is available on request from Jaime Rose-Peacock,
people@kaiparamed.co.nz or 021 101 2633.